# GCOLO. GLOODE

# Instruction manual system 20

automatic door systems – this is record!



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#### 1 General information

# 1.1 Application range



#### **NOTICE**

System 20 includes the following door drives for which these instructions apply. STA / TSA 20 or 21 or 22, Thermcord, Safecord

# 1.2 Target groups (User)

This operating manual is intended for the target groups listed below:

- Operating entity of the system:
   the person who is responsible for the technical maintenance of this system
- Operator of the system:
   the person who operates the system every day and has been suitably instructed

The handling of the system is explained with the help of this operating manual. It forms the basis of fault-free working and gives instructions for the procedures to follow for rectifying any faults that may occur. Extracts of this document can also be made accessible to persons entrusted with the day-to-day operation of the system.

The operating entity of the system must read this operating manual before commissioning the system, and follow the safety instructions.

It is recommended that this document should be kept handy in the vicinity of the automatic system.

#### 1.3 Door care

The entire system, including the sensors and safety devices, can be cleaned with a moist cloth and standard commercial cleaners (non-scouring, do not use any solvents). First test the cleaners on a hidden (not easily visible) place. Keep all guides free of dirt.



#### NOTICE

It is recommended that for carrying out this work, the operating mode (Locked) or (Continuously open) be used, so as to avoid possible injuries from unwanted door movements.

# 1.4 Maintenance and regular inspection

Prior to carrying out the first commissioning and if required as well as in accordance with the applicable regulations - however at least **twice a year** – a technical inspection by a skilled service technician or an authorised partner must take place. We recommend performing maintenance at the same time.

Any due maintenance is indicated on the display of the BDE-D control unit. The interval for the edition of this message is determined by the number of opening cycles and/or the expiry of a defined operating period.

Regular maintenance and inspection of the automatic door by trained personnel authorised by the manufacturer provides the best guarantee for a long service life and an error-free operation.

We recommend the conclusion of a service contract with the respective service department in your region.



#### **IMPORTANT**

A listing of recommended spare parts is supplied in the annex and is also available on request at your service department.

# 2 Safety Instructions

The sliding door has been developed with state of the art technology and recognised technical safety regulations.

#### 2.1 Intended purpose of use

The system is designed exclusively for use as a pedestrian passage. The installation may only occur in dry areas. If there are deviations then proper waterproofing and water drains will be required on-site.

Any other application or use beyond this purpose is not considered to be an intended purpose. The manufacturer bears no liability for any resulting damage; the operator alone shall bear the associated risk

The intended purpose also includes observation of the operating conditions specified by the manufacturer, in addition to regular care, maintenance and repair.

Interventions in or alterations to the installation performed by non-authorized maintenance technicians exclude the manufacturer's liability for consequential damages.

#### 2.2 General safety and accident prevention regulations



#### **IMPORTANT**

When motion detectors are used, it must be ensured that no moving objects like flags, plants etc. can move into the detection area of the motion detectors.



#### **IMPORTANT**

To avoid malfunctions, the system must *NOT* be disconnected from the power overnight!



#### **IMPORTANT**

If an error occurs that could endanger personal safety, the system must be shut down immediately. It can only be put back into operation when the error has been rectified in a technically correct manner and the danger has been eliminated.



#### **IMPORTANT**

No safety devices (i.e. sensors, protective wings) may be removed or put out of service.



# ♠ CAUTION

Operational malfunctions and danger of falling due to the accumulation of dirt under the floor mat

- · Operational shutdowns, bruising, fractures
- The floor mat or the flooring must be level and firmly installed.
  Accumulation of dirt under the floor mat must be removed regularly.



# **A** CAUTION

#### Unexpected OPENING / CLOSING / ROTATION

- Bruises and contusions from the door wings
- > No persons or objects are allowed in the opening area of the door.
- ➤ No safety devices (sensors) should be removed or disabled.
- > Do not rush through a door that is already closing.

# 2.3 Control of safety devices

Beside the maintenance carried out at regular intervals by a service technician or authorised person, it is recommended, for additional safety, that the operator regularly controls the essential elements of the door. You will find a check-list of the functions to be tested monthly at the end of this document.

# 2.4 Storage of the manual

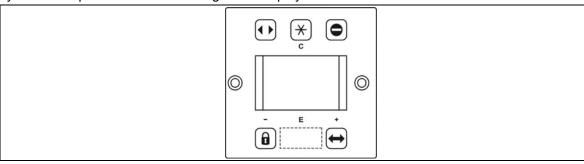
After the installation of the system, the instructions should be stored in an accessible and dry place.

# 3 Operating instructions

The electronic control unit with display (BDE-D) has been designed to operate the automatic sliding door installation.

# 3.1 Selection of operating modes (BDE-D)

The electronic control unit BDE-D is a user-friendly input/output module to control and customise (optional) the system operation. The backlit LCD display informs about the system status by means of symbols and plain text. Error messages are displayed as text.



Button	Operating mode	Symbol display- ed	Function
<b>⇔</b>	Automatic	Automatic	<ul> <li>Unobstructed access through the system in both directions</li> <li>Maximum opening with</li> </ul>
•	Continuously open	Cont. open	<ul> <li>System remains open until another operating mode is selected</li> </ul>
•	One-way	One-Way	<ul> <li>System opens only in one direction (e.g. for shop closing time)</li> </ul>
B	Locked	Locked	<ul> <li>System is closed and locked (if there is a locking device)</li> <li>System remains locked even in case of power failure</li> </ul>
*	Reduced ope- ning width	Automatic	<ul> <li>Unobstructed access through the system in both directions</li> <li>Reduced opening width</li> </ul>



# **NOTICE**

The reduced opening width is also effective with operating modes (One-way) and (Continuously open).

# 3.2 Selection of special functions

Key opera- tion	Function	Display	Description	
$\Theta$	Manual mode	Manual	<ul> <li>Press key twice</li> <li>System opens/stops on 2nd key stroke</li> <li>System can be operated manually</li> </ul>	
			<ul><li>Back to another operating mode</li><li>Activation of the selected key (e.g. Automatic)</li></ul>	
<b>( )</b>	Manual mode		<ul><li>Press key for 2 seconds</li><li>System can be operated manually</li></ul>	
		Manual	Back to another operating mode	
			<ul> <li>Activation of the selected key (e.g. Automatic)</li> </ul>	
a	Single opening	Locked	<ul> <li>System is closed and locked</li> <li>1 keystroke unlocks the system (if available)</li> <li>An opening/closing cycle is performed</li> <li>Once closed, system locks again</li> </ul>	

# 3.3 Locking the control panel with the keyboard



# **IMPORTANT**

Standard EN 16005 requires protection of the selection of the mode of operation of pedestrian automatic doors used as emergency exits so that they may not be inadvertently locked when the building is in use.

If a "locked" mode of operation is available, the mode of operation must be protected, e.g. by an access code or a key, so that changes can only be made by authorised personnel.

It is the responsibility of the operator of the pedestrian automatic door used as an emergency exit to lock the control panel into automatic position when the facility is being used.

Key sequence			Display	Description
Locking	the con	trol unit		
E i	*	a	Automatic	<ul> <li>Undesired manipulation of the control unit is hindered</li> <li>Panel is locked</li> <li>Locked status of the BDE-D is displayed</li> </ul>
Unlocking the control unit				
E i	*		Automatic	Free selection of operating modes and special functions is ensured



# **NOTICE**

The installation remains in the mode of operation previously selected

# 3.4 Locking the control unit with a key (option)



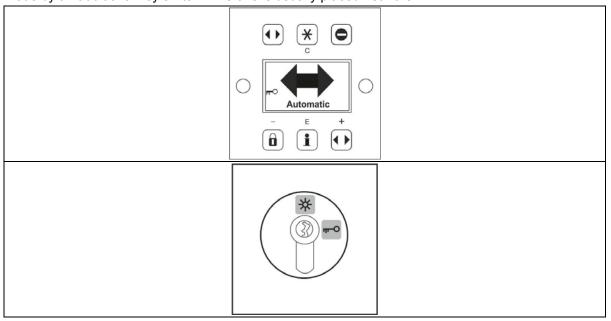
#### **IMPORTANT**

Standard EN 16005 requires protection of the selection of the mode of operation of pedestrian automatic doors used as emergency exits so that they may not be inadvertently locked when the building is in use.

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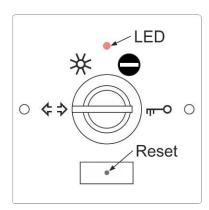
It is the responsibility of the operator of the pedestrian automatic door used as an emergency exit to lock the control panel into automatic position when the facility is being used.

The control panel BDE-D can be efficiently protected against unauthorised changes of operating mode by an additional key switch. This one is usually placed near the BDE-D.



# 3.5 Selection of operating modes (BDE-M)

The mechanical operating unit BDE-M is equipped with a key switch. Different operating modes can be set with this key switch. The operating switch can be pulled off in any position.



Key	Operating mode	Function
杂	Automatic mode with total	This operating mode is the standard operating mode.
×1×	opening width	Through triggering of a e.g. Radar, the door opens. After
		the preset door time delay, the door closes.
<b>\$</b>	Continuously open and manual	Door opens and stays in open position. The door can be
	mode	moved manually.
	One-Way	The door opens only through a triggering of an e.g. radar
		which is on the inside of the door, or through a optional key
		operated contact (SSK).
ηг-О	Locking	The door will be locked after a completed closing. The door
		can only be opened with the last pre-set opening width
		through a key operated contact (SSK).
		Caution: During a Power loss the opening of a locked door
		might be only possible with a optional battery pack or a
		manual locking device!

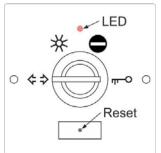
#### 3.5.1 Operating mode display

The BDE-M has only 1 LED. The LED is lightening if mains voltage or battery voltage are available.

#### 3.5.2 Reset-Button

This hidden button will be actuated with a 25 mm long paper clip.  $\,$ 

Therefore there is a little hole in the middle of the logo.



If the reset-button will be pressed for about 5 seconds, a software-reset will happen. The pre-set settings remain unaffected.

# 4 Manual opening and closing in case of failure

# 4.1 Manual opening (without manual unlocking device)

Initial situation: The door is disconnected from the mains, blocked in closed position and locked.



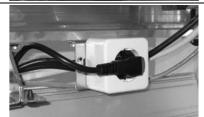
Open the operator casing

#### Note:

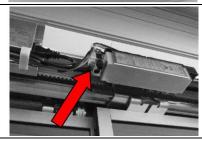
If you pull near the hinges, it will help open the casing



 Swivel out the red holding bar in order to keep the casing in open position



- Disconnect the door from the power supply
- The socket is located under the operator casing



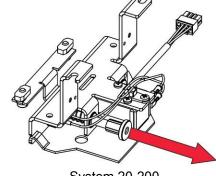
#### Installations with in-built emergency battery:

- Unscrew additionally the battery fuse
- The battery is located under the operator casing



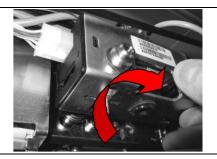
System 20

 The locking system is provided with an unlocking lever



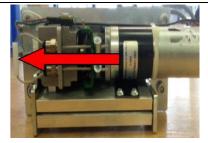
System 20-200

 The locking system is provided with an unlocking pin. By pulling, it unlocks the door.



The door unlocks and can be pushed open by hand

Turn the lever clockwise



Rod locking mechanism MPV

The locking system is provided with a rope loop

- Pull strongly on the rope loop
- The door unlocks and can be pushed open by hand

• Close the casing with a strong pressure on the area of the hinges

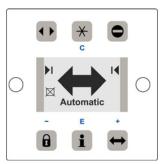
# 4.2 Manual closing

Initial situation: Electric power is supplied. Door remains blocked in open position.



# **NOTICE**

Depending on the kind of failure, the procedure for a manual closing will be different. Please follow the steps described below.



# 4.2.1 Manual closing - step 1

Key	Function	Display	Description
$\odot$	Manual mode	Manual	<ul> <li>Press key twice</li> <li>Door can be opened or closed by hand</li> <li>Temporary door operation</li> <li>(e.g. in case of low temperature outside)</li> </ul>
a	Locked	Locked	<ul> <li>Night locking</li> <li>Press additionally the locked key</li> <li>Slide the door by hand to the closed position</li> <li>Door is closed and locked (if applicable)</li> <li>Inform the service point</li> <li>(telephone number is displayed on the BDE-D)</li> </ul>



# **NOTICE**

If the door can not be moved by hand and locked, please follow the steps described as follows.

#### 4.2.2 Manual closing - step 2

If the attempts to close and lock the door described under "step 1" have remained unsuccessful, it indicates a severe failure. Please proceed as follows:



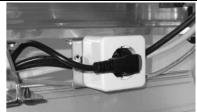
- Set the door in manual mode with the control unit (see chapter "Manual closing - step 1")
- Open the operator casing (swing open)

#### Note:

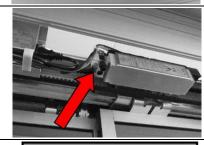
If you pull near the hinges, it helps open the casing



 Swivel out the red holding bar in order to keep the casing in open position

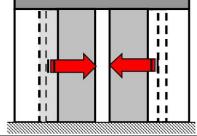


- Disconnect the installation from the power supply
- The socket is located under the operator casing

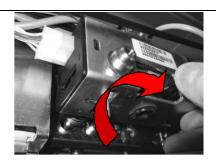


#### Installations with in-built emergency battery:

- Unscrew additionally the battery fuse
- The battery is located under the operator casing

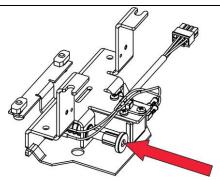


Slide the door by hand to the closed position



System 20

- Turn the unlocking lever clockwise and hold it in this position so that the door can close completely
- The door will lock as soon as you release the unlocking lever



System 20-200

• The door locks, if you push in the unlocking pin



Rod locking mechanism MPV

- Turn the red button clockwise until you feel resistance and cannot go on turning
- Manually check that the door is properly locked
- Leaving the building is only possible through a second exit

#### Inform the service point

(telephone number is displayed on the BDE-D)

# 5 Operating door in emergency

In accordance with country-specific safety regulations (concept of emergency exit, etc.) the doors are fitted with an emergency opening device.

#### 5.1 Emergency opening with current supply

By activating the emergency opening switch (optional), which must be placed beside the installation, the door will open as long as the operating mode Locked has not been selected. In this operating mode the door will remain locked.

To re-start the installation, the emergency opening switch must be reset by hand, either through a rotation or a pulling (different procedures depending on the version of the switch).

# 5.2 Emergency opening in case of power failure with a back-up battery (optional)

- If a back-up battery is fitted and parametrized as 'Battery operation', all functions of the automatic door will continue to be available.
- In case of a power failure, emergency opening is ensured by a back-up battery that opens the door once (except if the program is set to 'Locked').
- The number of door openings depends mainly on door weight and the battery's charging state.
- The last door operation in case of a weak battery (insufficient capacity) is selectable: 'Open' or 'Close'.
- If the door is in the 'Locked' state, it can be unlocked by means of the key switch/push button (optional).

# 5.3 Emergency operating using Bowden cable (Option)

This device, available in several versions, is mounted inside and/or outside and allows the unlocking of the door, according to the procedure below.

#### 5.3.1 Available versions

The available versions are illustrated below. They are basically identical in their function.



102-020808512



102-020808757



102-014102000

#### 5.3.2 Procedure for an emergency opening

#### **Emergency opening**

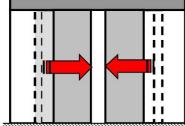


- Open the unlocking flap
- Pulling the unlocking flap downwards unlocks the door
- Display on the BDE-D
  - → Error No. 31 / Emergency stop
- The door can be slid open by hand

# 5.3.3 Closing and locking the door



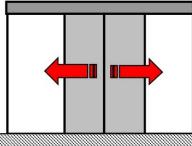
- Activate the emergency opening
- This causes the locking device to be unlocked



- Slide the door manually into the closed position
- Keep the door leafs in the closed position



- Close the unlocking flap
- The door is now locked



- Check manually if the door is really locked



# **NOTICE**

Analoges Vorgehen bei anderen Betätigungselementen

#### 6 Behaviour in event of faults

In case of a failure or error, depending on which control panel is connected, different messages are displayed.

#### 6.1 Display on the control unit

- Status messages are displayed with status number and text.
- The display changes alternately from white to black.
- After 10 seconds, the telephone number of the relevant service centre is alternately displayed.

#### 6.2 Possible troubleshooting

- Based on the status display some errors can sometimes be eliminated
- If you are not sure, please contact the relevant service centre
- Before you call, write down the data displayed on the BDE-D. This information provides the technician with important informations for troubleshooting
- If several status messages are active at the same time, they are numbered: e.g. error 1 / 2
- Pressing the E-button permits to navigate from one error message to the next one

#### Example:

Which information?	Procedure	How displayed? (Example)	
Status text and number	It is automatically displayed     on the BDE-D	<b>A</b> 3	<b>A</b> 3
	on the BBL-B	AKI > active	AKI > active
Software-Versions	Press the following button on	<b>₽</b> Software	
	the BDE-D for 2 seconds	STA20 V X.XX	
	i	BDE-D V X.XX	

# 6.3 Resetting the control module

In some cases, the malfunction may be remedied by restarting the control unit. Please proceed as described below.

Make sure that the drive cladding is closed and that nobody is obstructing the system or approaching it, thereby triggering an opening of the system.

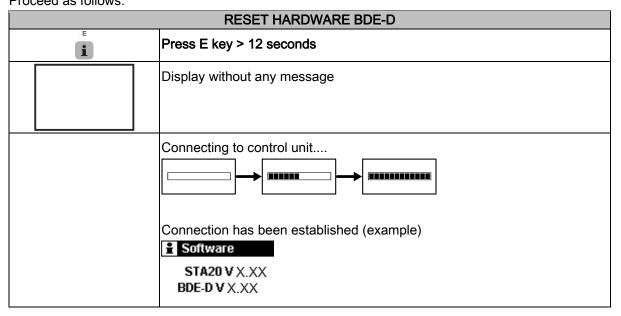
E		Press > 5 seconds
<del>X</del>	No	No
E	Yes	Reset control?  Yes

- The system will reset
- The first movement after a reset occurs at reduced speed
- If a fault is still displayed on the control unit after resetting, please contact our service centre, **stating the error message**.

# 6.4 Control unit BDE-D does not react

If the control panel does not react when the keys are pressed or if no message appears on the display, a reset of the control panel could eliminate the problem.

Proceed as follows:



- After resetting, the control panel is again operational
- If this is not the case, please inform our service centre

# 7 Functions and safety check

#### 7.1 General remarks

According to the legal provision in force, the operating entity of the automatic door is responsible for its maintenance and for the user's safety, as soon as the installation has been handed over. The regular inspection of single elements by the operator requires little time investment and reinforces the prevention of accidents caused by an inappropriate use of the door.

#### **Testing**

As part of testing, visual and functional tests are conducted, ranging in particular over door leaves, guides, bearings, limiting devices, sensors as well as over safety at danger points due to crushing, shearing or drawing-in.

In addition, with door systems installed on escape routes, all the safety devices of the escape route function are controlled.

To provide the operator with documentation and information, the test result is recorded on a check list and must be kept in the logbook by the operator for at least **one year**.

#### Maintenance

During maintenance, bearings, sliding points and power transmission are cleaned and adjusted. Relevant fixing screws are controlled and retightened if necessary.

Then, functional testing is carried out for switching devices, drives, control units, force or energy storing devices or command controllers. The safety devices are adjusted and all the motion sequences including the final points are set.

A test run with final overall control of the door system is executed.

To provide the operator with documentation and information, the state of the door installation is recorded on a check list and must be kept in the logbook by the operator for at least **one year** until the next test / maintenance.



#### **IMPORTANT**

The test frequency is at least once a year according to the manufacturer's stipulations.

The maintenance frequency is at least twice a year according to the manufacturer's recommendations.



#### **IMPORTANT**

A listing of recommended spare parts is supplied in the annex and is also available on request at your service department.



#### **IMPORTANT**

Tests and maintenance should only be carried out by a specialist or a person specifically trained for that. The authorisation of these persons exclusively lies with the manufacturer. Extent, results and time of the periodical inspection must be recorded in the logbook. These records must be kept by the operator.

# 7.2 Monthly check-up list

Test / Control	Procedure	Expected Result
Motion detector	Walk at normal speed towards the door (from inside or outside)	<ul> <li>The sensor must cover the whole width of passage</li> <li>The door opens in time and at an appropriate speed to allow unhampered passage through the doorway</li> </ul>
Door leaf / side screen	<ul> <li>Verify the state of the glazing</li> <li>Verify the state of the seals / profiles</li> </ul>	<ul> <li>No glass damage</li> <li>No seals torn off (preventing energy loss)</li> <li>The door is the "visiting card" for your company. Take care that it is maintained in a perfect condition</li> </ul>
Door leaf guides	<ul> <li>Check the door leaf guides</li> <li>These could be damaged by impacts (e.g. from trolleys)</li> <li>Door leaf guides can show exceptional signs of wear and tear due to intensive use as well as dirt</li> </ul>	<ul> <li>Door leaf must slide smoothly</li> <li>Bottom or vertical profiles show no scratch marks</li> <li>Door leaf guides must not produce any unusual noise during the opening/closing phase</li> </ul>
Full width floor track (instead of single door leaf guides)	<ul> <li>Set the door on manual mode (see chapter "Selection of special functions")</li> <li>Clean all the tracks from dirt, cigarette buts, etc.</li> </ul>	<ul> <li>Door leaf must slide smoothly</li> <li>The movement of the door must not be hindered by dirt</li> </ul>
Operator casing	Check the attachment of the operator casing	It must be completely closed and must correctly engage in the hinges
Protective screen (optional – country – specific)	<ul> <li>Check the mechanical state of the protective screen</li> <li>Particularly check the closing mechanism</li> </ul>	A protective screen reduces risk of squashing and cutting

# 8 Recommended and planned spare- and wear parts

Spare part/Wear part	Interval
* CO48 (Silicon or Rubber)	1 year
* Pulley CO48	3 years
Battery	3 years
Antistatic brush	3 years
Door leaf guide (plastic)	3 years
Guiding pad	3 years
Safety blocking ball (TOS Break-out system)	5 years
Pulley	If wear is detected
Gear belt	If wear is detected
Roller, wheel	If wear is detected
Counter wheel	If wear is detected
Track	If wear is detected
Carriage + Track + Rubber damping profile	If wear is detected
Belt clamp	If wear is detected
Hinge (plastic)	If wear is detected
for cladding height 200 mm	
Locking device (VRR)	If wear is detected
Motor	If wear is detected
Leaf central seal	If wear is detected
Lateral sealing profile	If wear is detected
Floor guide rail	If wear is detected
Light barrier	If wear is detected
Control	Breakdown/Failure
BDE Control unit	Breakdown/Failure
BBGV Green break glass housing	Breakdown/Failure
Others	Breakdown/Failure

<sup>\*</sup> Mechanical power storage device for escape routes in France.



# **NOTICE**

Depending on the version of the door installed, not all the listed spare and wear parts are installed.

9 EC declaration of conformity

#### Contact

#### → record UK limited

Head Office: Unit D, 9 Watt Place – Hamilton International Park – Blantyre – G72 OAH – UK Central Office: Batley Business Centre – Unit 40 – Annexe 2 – Technology Drive – Batley – WF17 6ER – UK Southern Office: 17 Invincible Road – Farnborough – GU14 7QU – UK tel.: +44 1698 376411 - fax: +44 1698 376422 - info@recorduk.co.uk - www.recorduk.co.uk

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